

COVID-19 PUBLIC HEALTH EMERGENCY POLICIES & PROCEDURES for Parents

**A. Picking up and dropping off children:**

1. To protect our most vulnerable community members, we ask that grandparents not drop off or pick up children (if possible).

2. To minimize additional exposures, we ask that families designate ONE PERSON to consistently do pickup and drop-off.

3. At pickup and drop-off:  
You ordinarily arrive at staggered times, so please be polite and patient, allowing time for these safety precautions.

a.\*\*Parents should form a queue at the door, as needed (follow our signage).

b.\*\*Allow 6 ft. distance from others at all times.

c.\*\*Parents and children must first sanitize hands (use the sanitizer station at the keypad if you don't have your own).

d.\*\*Parents must wear masks and children are asked to wear masks if possible & practical.

e.\*\*When it is your turn, enter the designated area and KW staff will greet you. Keep your distance to 6 ft. if possible (children can be released between staff and parents upon visual and verbal signal or for younger children, follow KW staff prompts).

f.\*\*Upon arrival, please wait until staff has taken your child's temperature (with a no-touch thermometer, and using proper precautions). Your child cannot stay with a temp over 100.4.

g.\*\* Staff will sign you in or out, to avoid cross contamination with clipboards and pens.

4. Kinder Works will provide replacement masks for children as needed.

Children will be encouraged to wear a mask whenever possible and practical, and especially when distancing is difficult to maintain. We will not encourage a child to wear a mask if the child has difficulty wearing it, or if it is determined that the mask is detrimental to the health and safety of the child and the group (for example, if the mask causes an increase in cross contamination through excessive handling, as is often the case with younger children, or during physical activity, or when distancing is easy). We will teach children to keep their hands away from their faces, and the faces of others.

5. To minimize cross contamination, we ask that you keep toys at home for younger children; for older children their toys & games & supplies from home will be for their use only.

Please send your child with only the essentials: **lunchbox + ONE BAG both clearly labelled with your child's name.** For all children, as months go by, be sure to pack outerwear so we can go outside as weather changes from hot to warm to cool. **For younger children**, pack a change of clothes & whatever else is essential for your child. **For the very young**, include

bagged bedding for naptime. **For school-age children during the school year**, send a small bag they can carry around with them containing their tablet & any other school supplies they desire to use.

*For toddlers*, please send sippy cups inside a clean, labelled re-sealable plastic bag.

*For infants*, please use your usual luggage.

*For Younger Doylestown campers (ages 3-6)*, please send **lunchbox + ONE BAG both clearly labelled with child's name** holding the bathing suit & towel in a separate plastic or waterproof bag (so it can be stowed when wet).

*For Older Doylestown campers (ages 7-12)*, please send **lunchbox + ONE BAG to hold the bathing suit & towel (waterproof) + ONE SMALL BAG** your camper chooses to carry around, holding water bottle, etc. **all clearly labelled.**

## **B. Lunches**

1. Note we now have higher safety standards for lunch (seating 6 ft apart, surfaces sterilized, "quiet" lunches encouraged to minimize talking, outside lunch whenever possible). Lunch boxes provide each with the safest lunch time.

## **C. Nap/Rest for the very young and Outdoor times.**

1. Note we now have higher safety standards in place for nap/rest times (cots head to toe, 6 ft apart, bedding bagged after use, and as usual, sterilizing cots and mats).
2. Note that **we will spend as much time as possible outside in the fresh air.** We can hold structured time as well as child-initiated activities in all of our curriculum/camp areas out-of-doors. We will monitor the number of children indoors and outside to be sure we have enough space in each area being used. We will also be mindful of sun exposure, as usual. *Please send outerwear for your child so he or she can go outside as the weather changes.*

## **D. Building and Classroom and Playground Changes (for your information):**

1. Weather (and bugs) permitting, we will leave doors and screened windows open for heightened ventilation. Please understand that this means we will have greater temperature fluctuation inside the school: as it is cooler or warmer, we will not be using our heating and cooling systems until necessary (see # 6 below), but rather, we will use open windows and fans to enhance ventilation and fresh air flow. *This means you should dress your child accordingly.*
2. In addition to our regular cleaning *every night*, our professional cleaning company is using CDC recommended sterilizing cleaning products. Our staff will be spot cleaning all day long with CDC recommended sterilizing cleaning products.
3. Our staff is trained in cleaning and sterilizing our equipment & furniture, and we have a system to be sure that 'hot spots' are cleaned every 30-45 minutes (for

example, door handles, toilet handles, faucets, table tops, backs of chairs). Our staff are also keen observers, so we will be cleaning as we see 'hot spots' appear.

4. Our staff will designate specific toys, equipment, games and materials for specific groups of children to mitigate cross-contamination. Toys and learning materials will be sterilized either in the sterilizing dishwasher or using CDC recommended sanitizing cleaners or using a UVC wand.
5. Even our playground equipment gets the sterilization treatment!
6. Our HVAC has been fitted out with special UV filters to provide the cleanest air possible.

#### **E. Changes for our Teaching Team (for your information):**

1. We have a health and safety protocol in place daily for staff and for therapists and for deliveries. In addition, we have a safety protocol in place for new families who want to tour. All of our staff are required to have their temperature taken, be screened for any symptoms, attest to being free from Covid-19 symptoms, and attest to not being in contact with anyone who may have Covid-19, before entering the building each day. They must use hand sanitizer before entering.
2. All of our staff are required to wear face masks or shields. We have also provided goggles or they can use their own glasses, if not wearing shields. *Please help your little one to feel assured and comfortable with this new 'look'!*
3. Some staff must also wear shield clothing over their own clothes.
4. Gloves will be used whenever body fluids are handled. Our staff know how to take these off and dispose of them safely. Our Teaching Team will wash their own hands every 30-45 minutes. They will use hand sanitizer if washing is unavailable.
5. Our Teaching Team will assure that our children are in discrete groups (called groups or classes or pods), maximizing space and minimizing mixing of children. They will be sure to space table activities and circle lessons so children practice safe social distancing whenever possible.
6. Our Teachers are all aware of the stress your families have been enduring, and will be especially supportive of the children as they come back to Kinder Works in this changed environment. Whereas hugs and touching and facial expression may be reduced, we have other means of comforting and communicating care, love and safety. We are all in this together to make this transition a success for the children, who really need to socialize and learn to be with others. Please help us help them to adjust to the masks, distancing, and hygiene routines. Let's stay calm and make our eyes smile!